

THE PRACTICING FORESTERS INSTITUTE  
Format for Final Report

TITLE: Same as on Proposal

ORGANIZATION: Same as on Proposal

LOCATION: City, county, state

TOTAL AMOUNT REQUESTED: State the total amount of funding requested.

BEGINNING DATE: Date that work began on the project.

COMPLETION DATE: Date by which the project was completed.

PROGRAM SUMMARY: A brief narrative description of what was done with sufficient details to understand the events and activities that were carried out as well as the procedures, resources and materials used.

BUDGET: A detailed budget showing how grant funds were used (total should match that given above) and additional funding sources utilized.

EVALUATION: Include an explanation of how the project was evaluated, the evaluation results and how the evaluation results were used.

BENEFITS: A narrative explanation of the results and positive impacts from the grant. This should include results/impacts for the participants, etc. Be as specific as possible.

POTENTIAL FOR CONTINUATION AFTER GRANT FUNDING ENDS: Are there plans to continue the project: If so, how will it be supported?

APPLICABILITY TO OTHER GROUPS: Can other groups or organizations conduct this project? What changes would you recommend?

CONTACT PERSON: Provide the following information for the person with whom the Trust should correspond about your proposal:

Name and Title  
Address  
City, State, and Zip  
Phone  
Email Address

SIGNATURE: Signature and title of an officer of the organization for which the application is made.